



TNT Children's Consignment Sale Seller Packet

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TNT Children's Consignment Sale

Thank you for choosing to be a seller at the Riverchase Day School TNT Children's Consignment Sale! The sale is located at Riverchase United Methodist Church and is a great source for gently worn children's clothing, toys, books, furniture, bedding, and MORE!

Here are some things to keep in mind as you prepare for our sale:

- Sellers receive 70% of their proceeds.
- Riverchase Day School receives 30%.
- You must have a minimum of 10 items to sell.
- We have a limited number of seller spots available, so if you're considering selling we urge you to register ASAP.
- Sellers get to shop our pre-sale on Thursday, September 12th at 6pm. If you'd like to shop even earlier, please consider volunteering with us! Go to www.riverchase-tnt.com and click "Volunteer Worker Information" for more info.
- **Seller pick-up begins at 3:00 PM on Friday, September 24, 2021.**
- **Items remaining after 5pm on Friday, September 24th will be donated to charity.**

Seller Instructions:

Seller Registration: Registration will open July 21, 2021. To register, visit our website at www.riverchase-tnt.com and click on "Seller Instructions". From there, click on new or returning seller registration. **A \$10 non-refundable seller fee must be sent via paypal upon registration.** Once you have registered, select a Drop-Off Appointment.

Dropping off your items: When you arrive please check in at the front desk. You will be asked to sign a seller agreement and designate a pickup person for your check. You **MUST** wait for your items to be checked unless you have marked all of your unsold/rejected items to be donated.

Picking up checks and unsold items: **Checks and unsold items that are not to be donated can be picked up between 3:00PM-4:45PM Friday, September 24th. Anything not picked up by 5:00 PM Friday, September 24th will be donated to charity.** You **MUST** know your seller number to pick up your check, and only the designated person will be permitted to pick-up. You can designate a pickup person at drop-off.

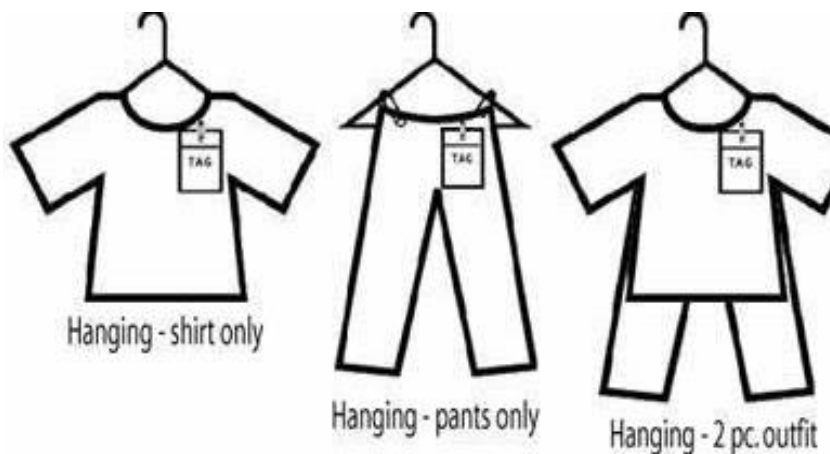
Instructions on how to enter inventory & tag items:

PLEASE READ THOROUGHLY AND CAREFULLY

1. Go to www.riverchase-tnt.com and click on Seller Instructions. You'll see numbered steps. You should've already completed steps 1-3, but if not, do so now.
2. Click on Step 4 "Item Entry & Tag Printing"
3. Login with your consignor number & password created during registration
4. Click on "Work with Consigned Inventory"
5. Click "Work with My Consigned Items (Active Inventory)"
6. Enter your inventory.
 - Once you enter your items, things that do not sell will remain in your inventory and you can make them active for a future sale.
 - Make sure size is listed & note BOY or GIRL. Number sizes only please; no S, M, L, etc. Just estimate if your item is sized in S, M, L, XL, or if there is no size listed. Include details in the description such as slim, long, etc.
 - Description should be fairly brief (color, brand, type, design, shirt, dress, etc.)
 - For toys, please determine the general age.
 - Items must be priced \$1.00 or higher & only in whole or half dollar increments.
 - Price at 1/3 of purchase price if in EXCELLENT condition, 1/4 for FAIR/GOOD condition.
 - Items of lesser value can be combined with like items (i.e. pj's, onesies, etc.).
 - **Items designated reduce will be reduced by 50% on Saturday.**
 - Items designated donate will be donated to charity if not sold/not accepted. We **highly** encourage you to donate anything not sold. Donations benefit local charities, and it eliminates the need for you to wait on rejected items at drop off or come back and pick up unsold items at the conclusion of the sale.
7. Once all inventory is entered, click "Print All Tags"
 - Printing tags or an inventory list can be performed at any time.
 - Please print ALL tags on **WHITE CARDSTOCK** so bar codes will scan properly (regular paper is too thin and will tear easily). Before printing make sure your ink/toner level is sufficient and printer cartridges are aligned properly. Please check to see that your print quality is set to "normal" rather than "best quality" (this will print too dark).
 - After printing tags, make sure the bar code is CLEAR with no smudges or smeared ink. Cut tags along the lines and attach properly (see tagging tips).
 - Please do not reduce the size of your tags. They will not scan properly if you do so.
 - *PLEASE DO NOT PUT TAPE OVER BAR CODES.*
8. Hang & tag each item accordingly.
9. Be sure you've signed up for a drop-off time. You can find sign up on the "Seller Instructions" page of our website. Bring all properly tagged items at your assigned time. You will be required to wait for any items that are rejected, unless you have selected donate.

Tagging Tips & Tricks:

- All clothes must be hung on wire hangers & tags must be printed on cardstock.
- Hanger hook must open to the left, and the tag must be pinned on the right side of the garment with safety pins. No straight pins. See photo below.
- If your clothes are turned the wrong direction on the hanger you will need to correct this before check-in.
- Attach tags to boxes or Ziploc bags with tape. If you use clear packing tape, please do not cover the entire tag.
- Please make sure all items are properly and securely tagged. We're not responsible for lost tags.
- Do not tie, wrap, or rubber band items together.
- **How do I hang pants on a hanger?** Safety pin the waistband of the pants to the hanger. Do NOT fold over the hanger. Customers like to look at the whole garment, and if pants are hung by the waistband, customers do not have to remove the clothing from the hanger.
- **How do I hang sets?** Hang the shirt on the hanger, and the shorts or pants on the back. Don't hang them under the shirt where customers can't see without it without taking the shirt off.
- **How do I package shoes?** Package your shoes in Ziploc bags. All bags should be taped closed with the tag inside.
- **How do I package bedding?** If you have more than one piece, DO NOT make a tag for each piece. For example, if you have 5 pieces, make the bumper pads 1 of 5, the comforter 2 of 5, etc. Just make one tag that explains what you have, and how many pieces. Then tie it all together with the tag pinned outside, or wrap the bedding in plastic wrap with the tag on the outside so we can access it.
- **How do I package books?** Sets of books can be placed in Ziploc bags. Or you can use plastic cling wrap around the set of books and then use clear packing tape to apply tag. Individual books do not have to be placed in bags. However, please DO NOT tape the tag to the outside of the book.
- **How do I package toys with many parts?** You can put small parts (e.g. kitchen accessories) in Ziploc bags then attach the bag to the main part (e.g. kitchen set) with clear packing tape.
- **How do I package puzzles?** The best way is to wrap Saran wrap around the puzzle, and then secure it with clear packing tape. Just make sure your tag is on the outside and accessible. Puzzles and games that are in boxes need to have every piece. Please be considerate of others. Do not try to sell items that are incomplete. Please seal the box with clear packing tape.



Accepted Items	Unaccepted Items
<ul style="list-style-type: none"> ● Fall & Winter Clothing ● Items that are clean, free of odor, & in good condition ● Clothing sized preemie up to size 18 ● 1-Letter monogrammed items ● Diaper covers/Bloomers ● Fall & Winter Shoes; maximum of 8 pair per seller ● Sports cleats/dance shoes; not included in 8 pair shoe maximum ● DVDs & video games meant for children/youth; rated G, PG, E or E10+ ● DVDs & video games with label on the spine ● Car seats that are less than 5 years old and unexpired ● Puzzles, toys, and games in good condition with all pieces included and intact ● Working toys with new batteries ● Outdoor toys/riding toys ● Children's Halloween costumes ● Leotards, dance costumes, and sports gear ● Baby equipment such as highchairs, strollers, baby bath tubs, bottle warmers, breastfeeding pillows, etc. ● Hairbows & hats ● Swaddles ● Diaper bags ● Children/youth books in good condition (picture or chapter books) ● Backpacks/lunchboxes ● Children's furniture ● Baby bedding ● Most items related to babies/children 	<ul style="list-style-type: none"> ● Spring & Summer Clothing ● Items with rips, stains, holes, broken zippers, frayed hems, or excessive wear ● Swimwear (permitted at Spring Sale only) ● 3-letter or full name monogrammed items ● Adult/Maternity clothing ● Used underwear & cloth diapers ● Spring & Summer Shoes ● VHS Tapes ● DVDs & Video Games rated for teens/adults only ● DVDs & Video Games without a label on the spine ● Car seats that are 5 years or older or are expired ● Recalled toys; go to www.cpsc.gov for more info ● Toys or games with broken or missing pieces ● Toys without batteries or that no longer work ● Squeezable bath toys ● Home décor such as picture frames, throw pillows, lamps, wall hangings or art ● Jewelry ● Used baby bottles or sippy cups ● Oral/rectal thermometers ● Potties/toilets/training seats/diaper pails ● Encyclopedias/dictionaries ● Parenting/self-help books ● RDS merchandise ● Stuffed animals ● Any item that is broken, dirty, stained, outdated, ripped, shows signs of excessive wear, or is unrelated to babies/children

We have established a great reputation for our consignment sale and RESERVE THE RIGHT TO REFUSE ANY ITEMS.

ALL Sellers understand that RDS is NOT RESPONSIBLE for any items that may be lost, stolen, missing or damaged at the sale. Should any ticket be ripped from an item & we are unable to find its match by the end of the sale (after every effort is made to find the item), sellers will NOT be compensated for that item.

Pricing Guide:

- \$1-4 for Bargain Brands – Circo, Garanimals, Carters, Retails <\$10
- \$3-6 for Basic Brands – Old Navy, OshKosh, Retails \$5-15
- \$4-10 for Better Brands – Gymboree, Gap, Polo, Retails \$10-20
- 25-35% of retail price for Boutique Brands – anything that retails \$20+
- 30% of retail price for toys, books, games, and everything else

Round up a little if:

- Excellent condition or new with tags
- “Dressy” items
- Clothing sets (i.e. 3 pairs of pajamas in the same size, a set of 3-4 onesies, etc.)
- With manuals/box or new in box
- Hot brands and toys
- Large items
- Rare items

Round down a little if:

- Good condition
- Infant items
- Casual clothing
- Older toys
- Outdoor toys

Here are some examples of typical prices for popular brands/items:

Matilda Jane Dress	\$12-18
Under Armor Shirt	\$5-10
Name Brand Smocked Dress or Bubble	\$10-20
Carter’s Brand Outfits or PJs	\$2-5 (combine 2-3 pcs to raise price a bit)
Convertible Carseat or Basic Stroller	\$30-60
Keds Shoes	\$5-12
Toddler Riding Toy	\$10-12
Widgeon Jacket	\$15-20
New Balance Tennis Shoes	\$8-15
DVDs or Books	\$2-6
Exersaucer	\$12-20
Small Lego Set (with all pieces!)	\$5-8

Wooden Puzzle	\$3-5
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